

NEW YORK STATE RELIABILITY COUNCIL, LLC (“NYSRC”)
DRAFT POLICY NO. 2-4
NYSRC OPENNESS POLICY

Purpose of Policy - To successfully carry out its mission, it is essential that the NYSRC distributes and shares information openly and fairly, while soliciting input from all participants of the electric market place and users of the electric network.

Scope of Policy - The NYSRC Openness Policy extends to the following areas:

1. **Authorized NYSRC documents located on the NYSRC web site (“nysrc.org”)** - These documents include, but are not limited to:
 - NYSRC Agreements, Policies and Code of Conduct.
 - NYSRC Reliability Rules and Procedures.
 - NYSRC Reliability Compliance Program.
 - NYSRC publications and reports that have been approved for publication by the NYSRC Executive Committee.
 - NYSRC Committee, Subcommittee & Working Group structures, work scopes and membership rosters.
 - NYSRC Committee, Subcommittee & Working Group meeting schedules, agendas & final minutes.

2. **NYSRC Committee, Subcommittee & Working Group meeting agendas and working documents** – These documents include, but are not limited to:
 - ◆ Meeting Agenda – Items to be acted on at the meetings will be noted.
 - ◆ Correspondence
 - ◆ Draft reports
 - ◆ Draft meeting minutes
 - ◆ Draft Potential Reliability Rule templates

All meeting agendas and associated working documents will be dated and a good faith effort will be made to distribute by e-mail and/or post the working documents on the NYSRC web site at least four (4) working days prior to the scheduled meeting. Working documents not posted in advance will be provided to parties who attend the meeting and, to the extent practicable, posted on the NYSRC web site after the meeting. At the discretion of the Chairman, meeting materials may also be accessible through software applications (i.e. – Webex).

Information distributed by the NYISO, NPCC or any other party that is deemed “confidential” will not be posted on the NYSRC web site or distributed to parties who attend a meeting unless a specific release has been obtained from the appropriate party.

3. **Access to meetings** - All interested parties may attend any meeting of the NYSRC Executive Committee, or any of its Subcommittees and Working Groups. Anyone wishing to attend is requested to give at least three (3) working days advanced notice to the Secretary of the NYSRC Executive Committee -- or, in the case of the Subcommittees and Working Groups, to the appropriate Chairman or Secretary. The advance notice is necessary in order to insure that adequate meeting space is available. Attendees who are not members will be given an opportunity to comment at the Chairman's invitation. A closed executive session may be held as needed at the request of any Committee, Subcommittee or Working Group member. All parties will also have telephone access to all NYSRC Executive Committee, Subcommittee and Working Group meetings. A call-in telephone number to each meeting will be posted on the NYSRC web site in advance of all meetings. At the discretion of the Chairman, meetings may also be accessible through applications such as Webex. Following the meetings, all parties are encouraged to submit comments via e-mail to the Secretary of the NYSRC Executive Committee.

4. **Solicitation of input and comments on changes to the NYSRC Reliability Rules via the NYSRC web site** - This process is covered by the latest revision of NYSRC Policy No. 1, "Procedure for Reviewing, Developing, Modifying, and Disseminating NYSRC Reliability Rules."

NYSRC Policy No. 2-4: Approved by the NYSRC Executive Committee – April 11, 2003.

Issued By: J.C. Fleury, Secretary